

## **Privacy Notice for Environmental Health**

### **Why we are collecting your personal data?**

Rother District Council is a data controller for the purposes of the Data Protection Act 1998 and, from the 25 May 2018, the General Data Protection Regulation 2016. We collect, hold and use your personal data in order to comply with health and safety and environmental legislation. We will only collect the personal data from you we need in order to carry out our legal obligations.

### **What is the legal basis for processing your personal data?**

We collect and use your personal data as a task carried out in the public interest and in line with our legal obligations under applicable environmental and health and safety legislation, for example:

- Health and Safety at Work Act 1974
- Environmental Protection Act 1990
- Environmental Act 1995
- Animal Health Act 1981
- Breeding of Dogs Act 1973
- Caravan Sites and Control of Development Act 1960
- Energy Act 2013
- Public Health Act 1936
- Gambling Act 2005
- Dangerous Dogs Act 1991

### **Who will your personal data be shared with?**

To ensure our record keeping is efficient and to be able to provide services promptly across Rother, we will hold your personal information on our own database. However, we may share your personal data internally for our own data matching exercise, using names, addresses and dates of birth. This helps us to ensure the personal data we hold across the Council is accurate and up to date and to identify customers by a single customer record.

Your personal data may also be used and check your personal data for the investigation and prevention of fraud, anti-social behaviour and criminal activity or where we are under a legal obligation to do so. This may include sharing your information with police services, credit reference agencies, governmental organisations (e.g., Department for Work and Pensions and HM Revenue and Customs) and other local authorities. We also take part in the National Fraud Initiative's anti-fraud data matching exercise for these purposes.

Where necessary, your information may be shared with external

statutory bodies, for example Food Standards Agency or the Health and Safety Executive, and the Courts.

Where we need to disclose sensitive information such as medical details to a third party, we will do so only where we are required to do so by law, to protect an individual from harm or once we have obtained your explicit consent.

We may also use your information for the purpose of performing any of our statutory enforcement duties.

Your information may be anonymised into statistical or aggregated data in such a way as to ensure that you are not identified or identified from it. This information might be used to conduct research and analysis, including to prepare statistical research and reports.

### **We will not**

- Use your personal data for marketing purposes without your prior explicit consent.
- Store or send your personal data to a country outside the European Economic Area (EEA).
- Make decisions about you based on automated processing of your personal data.

### **How long will we hold your personal data for?**

We will keep your information for as long as it is required by us or other regulatory bodies in order to comply with our legal and regulatory requirements or for other operational reasons.

### **Your rights**

The General Data Protection Regulation gives you a number of rights in relation to your personal data:

- Right to access a copy of your personal data.
- Right to have your personal data corrected.
- Right to have your personal data deleted (“right to be forgotten”).
- Right to restrict how we use your personal data.
- Right to ask us to transfer your personal data to another service provider.

You can get more information about these rights in the Council’s Privacy Policy.

If you wish to exercise any of these rights please contact our Information Governance team on [informationgovernance@rother.gov.uk](mailto:informationgovernance@rother.gov.uk) in writing or

by completing our online form.

If you are dissatisfied with how we have used your personal data you have a right to complain to the Information Commissioner's Office at [casework@ico.org.uk](mailto:casework@ico.org.uk).

**Identity of Data Protection Officer**

If you have any questions or concerns about how your personal data is handled, you can contact our Data Protection Officer (DPO), Graham McCallum, at [dataprotection@rother.gov.uk](mailto:dataprotection@rother.gov.uk).