

# Rother District Council Small Grants Scheme for projects of up to £500



## Guidance and Criteria

*Before starting your application, please ensure that you have read the guidance and criteria and have all the necessary documentation and emails of support required to process your application.*

Applications will be assessed on their individual merits and against the criteria as set out in the following guidance:

1. Rother District Council Small Grants Scheme for projects of up to £500 would be offered to community groups, Parish and Town Councils and groups set up to organise projects within the District of Rother (Bexhill, Battle, Rye and rural parishes). Applications will be considered by the Grants Panel throughout the year.
2. Applicants will need to demonstrate that Rother District Council funding is at least matched by other funds or funding in-kind (something given in goods, commodities, assistance or services rather than money). Town and Parish Councils should be asked to match-fund the project and provide emails of support or otherwise (except for Bexhill where there is no Parish Council).
3. The applicant will need to show they have the bank accounts etc in place to process the grant.
4. Where no bank account is in place, Town and Parish Councils could be asked to act as the authorising body for any \*non-constituted applicants across Rother. Rother Voluntary Action (RVA) which is based at 47 London Road, Bexhill on Sea, East Sussex, TN39 3JY, Tel: 01424 217259 or Email: [gina.sanderson@rva.uk.com](mailto:gina.sanderson@rva.uk.com) could be considered to act as the authorising body for any non-constituted applicants for Bexhill.
5. All applicants will have to demonstrate that the project meets the needs of Rother residents and has considerable community commitment to the aims of the project. For example, through evidence of community consultation.
6. All applications will need to provide emails confirming the support of the local Rother Councillor(s). Please see the following link to find your local Member: <http://www.rother.gov.uk/article/179/Councillors>
7. All projects should be accessible for all and for the benefit of as many people as possible.

8. Rother District Council must be acknowledged in any publicity or promotional material associated with the project. Also, the relevant Cabinet Members and Council officers should be invited to attend any official opening or photo shoots associated with the project.
9. Please note that finance will not be made available to: statutory organisations, families, individuals, political organisations, groups with no formal constitution (unless the Town/Parish Council or RVA have agreed to act as the authorising body), churches/faith organisations purely promoting their own faith, for-profit companies that benefit directors or shareholders of a company, running costs, public liability insurances, licences, salaries, fees, firework displays etc.

You can find further information at: [www.rother.gov.uk](http://www.rother.gov.uk) or [communitygrants@rother.gov.uk](mailto:communitygrants@rother.gov.uk)

\* The term “non-constituted” refers to a group or organisation without a formal governing body.