



Payment to Landlord Request Form

(for completion by the tenant)

From 7 April 2008, under the Local Housing Allowance (LHA) Scheme, Benefit payments will normally be sent direct to tenants.

If you think that receiving direct payments will cause you serious problems, please complete this form and return it to us with the evidence we need.

Name:

Address:

.....

Claim reference number

Please tick the box or boxes that apply to you and provide the evidence required.

Reason Direct Payment is a problem	Evidence Required
<input type="checkbox"/> I have learning disabilities that make it difficult to manage my finances	Written evidence from Social Worker, Support Worker, GP etc
<input type="checkbox"/> I have a medical condition or mental health problem which makes it difficult to manage my finances	Written evidence from Social Worker, Support Worker, GP etc
<input type="checkbox"/> I have difficulties with reading and writing	Written evidence from Support Organisations
<input type="checkbox"/> I do not speak English	Written evidence from Support Organisation
<input type="checkbox"/> I am dealing with an addiction to drink, drugs or gambling	Written evidence from Support Organisations, GP, Social Worker etc
<input type="checkbox"/> I am fleeing domestic violence	Written evidence from Police, Support Organisation etc
<input type="checkbox"/> I have recently been released from prison	Written evidence from Probation Service, Prison Service, Support Organisation etc
<input type="checkbox"/> I have severe debt problems	Written evidence from Support Organisations, copy of CCJ etc
<input type="checkbox"/> I am an undischarged bankrupt	Copy of Court Order
<input type="checkbox"/> I am unable to open a Bank Account	Letters from Banks/Building Societies
<input type="checkbox"/> I have a history of Homelessness	Evidence from Support Organisations, Homeless Charity etc.

<input type="checkbox"/> Are you in arrears with your rent?	Rent account or letter from Landlord/Agent
<input type="checkbox"/> Are you having deductions from your Income Support or Job Seekers Allowance?	Letter from DWP confirming deductions
<input type="checkbox"/> Have you previously been determined under the Safeguard Policy?	Letter from Local Authority

