

# ROTHER DISTRICT COUNCIL

## Employer's Certificate



**PRIVATE AND CONFIDENTIAL**

Your name and address should be written in the box below  
(If you live in a flat or room, please tell us which number it is).

Please send the completed form to:

Ref No.	
Name	
Address	
	Postcode

Rother District Council  
 Post Handling Service  
 PO Box 10665  
 NOTTINGHAM  
 NG6 6DZ  
 Telephone (01424) 787000  
 Facsimile (01424) 787755  
 Email: [revenuesandbenefits@rother.gov.uk](mailto:revenuesandbenefits@rother.gov.uk)

Please show earnings for the last 5 weeks if paid weekly, or the last 2 months if paid monthly.  
 For monthly paid employees, please state if calendar month or 4 weekly.

DATE	GROSS PAY		DEDUCTIONS		
	Basic Pay	Overtime, Bonus, Commission etc	Income Tax	National Insurance	Superannuation (employee's share only)
Week/month ending .....	£	£	£	£	£
Week/month ending .....	£	£	£	£	£
Week/month ending .....	£	£	£	£	£
Week/month ending .....	£	£	£	£	£
Week/month ending .....	£	£	£	£	£
Cumulative details from the beginning of the tax year to date.	£	£	£	£	£
Date employment commenced if after start of tax year	/ /				
Date of last pay increase	/ /				

Please return to:

Rother District Council  
 Post Handling Service  
 PO Box 10665  
 NOTTINGHAM  
 NG6 6DZ

Employer's Name .....

Employer's Address .....

Employer's Job Title .....

Telephone: 01424 787000  
 Fax: 01424 787755

Signature of employer ..... Date .....

Email: [revenuesandbenefits@rother.gov.uk](mailto:revenuesandbenefits@rother.gov.uk)